

**The documents required for applying article-94 of decree no. 770 of
the year 2005 regarding the Visual Inspection**

- 1) The application for entry of the producing company in the Visual Inspection lists submitted by the commercial agent of producer or the representative thereof or the importer and indicating the trademarks and items produced and their production locations at different countries, as per form no. 07-04 (3rd page)
- 2) The documents denoting that the producer has a quality control system applicable to the items produced thereby or those produced under a license therefrom. These documents shall be submitted together with the registration application and shall consist of the following:
 - The quality certificate obtained by the producer owning the trademark (or brand).
 - A letter, as per form no. 07-05 (4th page) by the producer holding the quality certificate, which determines the items required to be registered provided they shall be in conformity with the quality certificate obtained thereby. This letter shall denote that such producer: i) is the trademark owner and produces the subject item under his supervision and responsibility at the factories thereof in each one of the countries producing this item with the same trademark or brand and under the same standard specifications, ii) owns distribution centers, if any, in the following countries (*along with mentioning the names and addresses of those centers*), and iii) carries out production processes pursuant to one of the standard specifications approved by the Egyptian Organization for Standardization, as specified in the letter issued by the producing factory, and taking into account that the approved standard specifications are as follows:
 - Compulsory/ non-compulsory Egyptian standard specifications.
 - International standard specifications: ISO – JASO – AFNOR – ANSI – API – SAE DIN – IEC – EN – BSI – JIS – ASTM.

General Organization for Export & Import Control	Issue No.: 1	Page 1 of 1
Central Department for Engineering Imports and Industrial Commodities	Issue Date:	Approved by: Representative of the Department

Affidavit

We, Company, hereby undertake to renew the quality control (ISO) certificate submitted to the Organization for registration in the Visual Inspection lists, before expiration of its validity on .../.../20... .

Declarant

Name:

Signature:

General Organization for Export & Import Control	Issue No.: 1	Page 1 of 1
Central Department for Engineering Imports and Industrial Commodities	Issue Date:	Approved by: Representative of the Department

Application for entry of a producing company in the Visual Inspection lists

1) **Name of Importer or Commercial Agent:**

2) **Name of Applicant:**

3) **Legal Capacity:**

Importer Importer's Agent Commercial Agent

Representative of Commercial Agent

4) **Data of Applicant's ID Card:**

No.	Issuing Precinct	Governorate

5) **Data of the Importer:**

Importers Registry No.	Commercial Agents Registry No.	Tel. No.	Fax No.
Address of Importer or Commercial Agent:			

6) **Documents Denoting that the Producer has a Quality Control System:**

Certificate No.	Issuing Entity	Certificate Expiration Date	Item	Brand

Standard Specifications:

Name of Producer	Address

Issued on .../.../200.. .

Signature of Applicant:

صفحة رقم ١ من ١	رقم الإصدار : ١	الهيئة العامة للرقابة على الصادرات والواردات
المعتمد: ممثل الإدارة	تاريخ الإصدار :	الإدارة المركزية للواردات الهندسية والسلع الصناعية

Model of the letter from the producing company

We are (co. name and address), the only owner of (..... brand).

We certify that our production of (product) are manufactured according to (name of specification). (.....) Which is in compliance with the Egyptian standard.

- We produce our products in our factories with our approval with the same quality and quality standards.
- Our factories have the same quality certificate (ISO) and they are : -

Name of Factory	Address

- We also have distribution centers export our original products to A. R. E. and they are :

Distribution center	Address

- Our products will be shipped from :-
- The shipping documents will issue from : -