



HOTEL RESERVATION FORM AFRICA-ARAB AGRO-INVESTMENT SUMMIT 2009

Reservation Type:

New Reservation Amendment Cancellation

Please tick () appropriate selection:

Room Type	Single	Double	Rate (Single)	Rate (Double)
Garden Room			EUR 169.00	EUR 190.00
Terrace Room			EUR 229.00	EUR 250.00
Zamani Suite			EUR 320.00	EUR 320.00

(Note: Limited Twin rooms are only available in Garden Rooms)
Rates are per room inclusive of 20% VAT, 5% service charge and Buffet Breakfast

GUEST DETAILS

Guest Name:		Nationality:	
Arrival Date:		Departure Date:	
Contact Telephone Number:		Email Address:	
Physical Address: Street Name/No City & Country;			

FLIGHT DETAILS

Arrival Flight Details:	Flight No:	Arriving Date:	Arrival Time:
Departure Flight Details:	Flight No:	Departing Date:	Departure Time:

RESERVATION GUARANTEE DETAILS

Credit Card Type:	<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express
Card Holder's Name: (please print)	
CCV Number (Security Code- Last 3 or 4 digits at the back of the card)	Expiry Date:
Credit Card Number:	
Card Holder's Signature:	Date:
Prepayment Bank Details- Direct Transfers:	Should you wish to prepay your stay, we will provide you with an invoice that details billing details. All deposits must be received before guests arrival.

IMPORTANT - HOTEL CANCELLATION POLICY

Any changes to your travel dates should be communicated in writing to the hotel 30 days prior to your arrival as these may incur cancellation or alteration charges.

In the case of a cancellation less than 30 days prior to arrival, the hotel will charge cancellation fees as follows:

- ✗ Cancellations received within 29- 15 days before arrival date, will incur a charge of **50%** of the entire stay booked.
- ✗ Cancellations received less than 14 days before arrival date will incur a charge of **100%** of the entire stay booked.
- ✗ No-Shows and reductions will be charged **100%** of the entire stay booked.

Please return completed form directly to the hotel. Acknowledgement of reservation request will then be confirmed.
Attention: Ms Mako Maradzika, ESSB Group Coordinator, sales.zanzibar@kempinski.com or fax to +255 24 224 0066